

# **ENVIRONMENTAL SERVICES MANAGER (438-02)**

**SALARY: \$72,612.80 - \$105,144.00 annually, plus liberal fringe benefits**

## **Management Category III**

### **THE POSITION**

This is highly responsible managerial and administrative work of considerable difficulty planning, directing, analyzing, and coordinating environmental resources and related compliance programs for the Public Works Department.

Under general direction, both directly and through subordinate supervisory and professional personnel, the employee plans, directs, supervises, coordinates, and implements environmental programs; coordinates utilities environmental matters with regulatory agencies, other municipalities and the general public; enforces various environmental codes and ordinances; and advises, consults and coordinates with other City departments regarding regulatory permitting, mitigation projects, and related environmental issues. Work includes developing, implementing and maintaining strategic, fiscal and capital improvement plans for the division, identifying long-range water resources management concerns, and coordinating long-range financing for water resources management projects. The employee in this class provides technical advice to higher-level Public Works managers on division projects, and develops and prepares recommendations and reports related to environmental issues and applicable regulatory and legislative issues.

Under general direction, the employee performs complex assignments that require extensive initiative and independent judgment in assuring that activities meet high standards of service, are performed with maximum effective use of resources, and are performed in consistent accord with regulatory agency requirements and City policy directives. Work is reviewed by an administrative superior via conferences, study of reports submitted, direct observation, and by the degree of achievement of goals, objectives, and work plans.

**NOTE:** The duties of this position will include all of those duties set forth in the official job description.

### **THE REQUIREMENTS**

1. Graduation from an accredited college or university with a Bachelor's Degree in environmental engineering, environmental management or other appropriate environmental field.
2. Possess at least five (5) years progressively responsible experience in environmental quality control in the areas of water, wastewater, and stormwater management and/or environmental regulatory compliance with Federal, State and local regulations, including at least two (2) years in a supervisory capacity.
3. Valid registration as a Professional Engineer (P.E.) is preferred.

### **THE EXAMINATION**

Depending on the number of applicants and the quality of their education and experience, the examination may consist of one or more of the following tests: Evaluation of Training and Experience, Oral Interview, Written Examination, or other assessment method. Applicants must attain a minimum score of 70 in each part of the examination in order to qualify. All successful applicants will be required to pass a medical examination, including drug screening, prior to appointment.

### **HOW TO APPLY**

**Application forms should be filled out completely and should clearly show that the minimum qualifications are met. Eligibility for hire may be based on a rating of the application; therefore, completeness and accuracy are of the utmost importance.** Official City of Fort Lauderdale applications will be accepted and **received** at the Department of Human Resources, City Hall, 100 North Andrews Avenue – 3<sup>rd</sup> Floor, Fort Lauderdale, Florida, **open continuously until sufficient applications are received.**

MSM:04/23/08:Ann#90-438-02  
MSM:10/05/08:SalChg:Ann#23-438-02  
Medical Group III

**ENVIRONMENTAL SERVICES MANAGER**

## CITY OF FORT LAUDERDALE, FLORIDA MANAGEMENT BENEFIT PACKAGE

Employees in positions assigned to management categories will be provided with the following additional benefits. This is in addition to basic benefits provided to general employees:

MANAGEMENT CATEGORY	VACATION	ALLOWANCE BENEFITS	ANNUAL PHYSICAL EXAMINATION	HOSPITAL-MEDICAL EXPENSE INSURANCE	VEHICLE ASSIGNMENT
<b>V</b>	Four (4) additional days per calendar year (must use) or option of accepting cash payment at 75%.	Exempt Employee Expense Allowance \$80.00/month  Vehicle Allowance Mileage Reimbursement rate (see PSM 9.4.4.1)	Reimbursed for 25% of the cost of a complete physical examination up to a maximum of \$62.50.	*The City pays a portion of the cost of basic & major medical insurance for both employee & eligible family members. Employee contributions for basic & major medical insurance cost shall be established by resolution adopted by the City Commission.	The City Manager may assign a take-home vehicle to an employee where circumstances of the position warrant such action.
<b>IV</b>	Five (5) additional days per calendar year (must use) or option of accepting cash payment at 75%.	Exempt Employee Expense Allowance \$120.00/month  Vehicle Allowance Mileage Reimbursement rate (see PSM 9.4.4.1)	Reimbursed for 25% of the cost of a complete physical examination up to a maximum of \$62.50.	*The City pays a portion of the cost of basic & major medical insurance for both employee & eligible family members. Employee contributions for basic & major medical insurance cost shall be established by resolution adopted by the City Commission.	The City Manager may assign a take-home vehicle to an employee where circumstances of the position warrant such action.
<b>III</b>	Six (6) additional days per calendar year (must use) or option of accepting cash payment at 75%.	Vehicle Allowance \$250.00/month	Reimbursed for 50% of the cost of a complete physical examination up to a maximum of \$125.00.	*The City pays a portion of the cost of basic & major medical insurance for both employee & eligible family members. Employee contributions for basic & major medical insurance cost shall be established by resolution adopted by the City Commission, except that sworn Police Management in this category may elect in lieu of the foregoing the basic and major medical insurance coverage available under the F.O.P. Lodge 31 Collective Bargaining Agreement, as provided in Resolution No. 99-93, as same may be amended from time to time.	The City Manager may assign a take-home vehicle to an employee where circumstances of the position warrant such action. This assignment would be in lieu of car allowance.
<b>II</b>	Eight (8) additional days per calendar year (must use) or option of accepting cash payment at 75%.	Vehicle Allowance \$340.00/month	Reimbursed for 100% of the cost of a complete physical examination (exclusive of EKG stress tests) up to a maximum of \$250.00. Reimbursed for EKG stress tests to a maximum of \$150.00.		The City Manager may assign a take-home vehicle to an employee where circumstances of the position warrant such action. This assignment would be in lieu of car allowance.
<b>I</b>	Ten (10) additional days per calendar year (must use) or option of accepting cash payment at 75%.	Vehicle Allowance \$390.00/month	Reimbursed for 100% of the cost of a complete physical examination (exclusive of EKG stress tests) up to a maximum of \$250.00. Reimbursed for EKG stress tests to a maximum of \$150.00.		The City Manager may assign a take-home vehicle to an employee where circumstances of the position warrant such action. This assignment would be in lieu of car allowance.

\*Ordinance No. C-02-16 effective 06-23-02